



Community Mediation & Restorative Services, Inc.

Community Mediation & Restorative Services, Inc.'s Donor Privacy Policy

Introduction:

Community Mediation & Restorative Services, Inc (CMRS) is committed to respecting the privacy of our donors. The following policy explains what type of information CMRS collects from donors, how CMRS uses this information, how donors can access their personally identifiable information, how donors can “opt-out” of making their private information publically available, and how donors can be removed from solicitation and other mailing lists.

What information CMRS collects:

CMRS collects a variety of information from donors, including: dollar amount donated, donor contact information (names, e-mail/mail addresses, and telephone numbers), and comments/designations.

How CMRS uses collected information:

Unless a donor indicates that his or her contribution should remain anonymous, CMRS publishes the names (and designees) of donors in its Annual Report and on its website (CommunityMediationS.org).

CMRS will never sell, trade, rent or share the following donor information with third parties (unless required by law): e-mail/mail addresses and telephone numbers.

CMRS will use contact information (names, e-mail/mail addresses, and telephone numbers) of donors for only the following purposes:

- Distributing receipts for donations
- Thanking donors for their donation
- Informing donors about upcoming fundraising and other activities
- Performing internal analysis and record keeping
- Reporting to relevant U.S. and State agencies

Donor access to personally identifiable information:

Donors can access and change their personally identifiable information by writing to director@mediationprogram.com or calling 763.561.0033.

Requesting Anonymity of Donor Information:

Donors can indicate on their contributions that they would like to remain anonymous, thus keeping their names and contact information from being published in CMRS's Annual Report and on its website.

Discontinuance of contact:

As per CMRS's "Discontinuance of Contact Policy," Donors can be removed from solicitation and other mailing lists maintained by CMRS by making an oral or written request. Donors can contact CMRS at director@mediationprogram.com or 763.561.0033.

Contacting CMRS: For questions about this donor privacy policy, please contact CMRS by writing to director@mediationprogram.com or calling 763.561.0033.

Adopted by Majority of the Board of Directors of CMRS on this _____

day of _____, 2012. Signed: _____

Community Mediation & Restorative Services, Inc Secretary

Approved by a Majority of the Board of Directors on 7/20/12.